

Government of Gibraltar



6 CONVENT PLACE

OFFICIAL NOTICE

VACANCY FOR THE POST OF STATISTICS OFFICER LEVEL 1 IN THE STATISTICS OFFICE

Applications are invited for the post of Statistics Officer Level 1 in the Statistics Office. Applicants must, by virtue of their citizenship, be entitled to take up employment in Gibraltar and on taking up appointment they must be resident in Gibraltar.

2. Applicants must possess either: -

- i. A degree in statistics or mathematics or equivalent qualification or higher; or
- ii. A degree in economics or business studies or equivalent, or higher qualification.

3. Basic competence in the use of Microsoft Word, Excel and Access is also a requirement. It is essential for the applicant to be fluent in both spoken and written English.

4. The successful applicant for the post will be required, unless he/she already satisfies the qualification criteria as specified in 2i, to undertake the necessary training to achieve the Ordinary Certificate of the Royal Statistics Society within a maximum of two years.

5. The post is on contract terms, initially for one year if the candidate possesses the required qualification, or two years if the candidate requires undertaking the necessary training to achieve the qualification. Further employment in the post will be subject to satisfactory performance. The salary scale ranges from £19,975 to £27,530 per annum.

6. A Statement of Particulars containing full details of the qualification requirements, a job and person specification can be obtained from the Human Resources Department at the address below, the Statistics Office, 99 Harbours Walk, The New Harbours and on the Government of Gibraltar website at www.gibraltar.gov.gi/press-office.

7. The successful applicant will also be required to undertake Tourist Survey interviews at all points of departure both during and outside normal office hours. Interviews carried out after office hours will attract additional remuneration.

8. Further particulars of the post may be obtained from the Statistician, Statistics Office, 99 Harbours Walk, The New Harbours. Tel 20052541.

9. Application forms may be obtained from the Human Resources Department, 83-86 Harbour's Walk, New Harbours, Rosia Road, Gibraltar or the abovementioned website. Applications must be **handed in** or received by the Human Resources Manager, at this address, together with a Curriculum Vitae and all relevant original certificates not later than **1.00 p.m. on Tuesday 12th April 2011.**